

# Coordination & ON SITE SERVICES

## Setup of decor

Up to 20 pax.....	R1800
Up to 30 pax.....	R2250
Up to 40 pax.....	R2650
Up to 50 pax.....	R3100
Up to 60 pax .....	R3600
Up to 70 pax .....	R4300
Up to 80 pax .....	R5000
Up to 90 pax.....	R5800
Up to 100 pax .....	R6600
Up to 120 pax.....	R8600
Up to 150 pax.....	R11 100
Up to 200 Pax.....	R15 100
Up to 250 pax .....	R18 300
Up to 300 Pax .....	R20 700

## breakdown

Up to 50 pax.....	R1500
Up to 100 pax .....	R3000
Up to 200 Pax.....	R4000
Up to 250 pax .....	R5000
Up to 300 Pax .....	R7000

We do vinyl

R25  
Tags

Marigold  
3

FLOW  
OF EVENTS CO.

## HOW TO ORDER:

- SEND US YOU & YOUR PARTNER'S NAMES,
- YOUR WEDDING/EVENT DATE,
- AMOUNT OF GUESTS INVITED/RSVP'D
- VENUE,
- YOUR ROUGH LIST OF AREAS YOU'D LIKE COVERED,
- A ROUGH BUDGET,
- SOME PICTURES FOR REFERENCE.

transport, holding deposits, and services are charged additionally

📞 0686777065

📍 cape Town

🌐 [www.flowofevents.co.za](http://www.flowofevents.co.za)

# Coordination & ON SITE SERVICES

Full Coordination .....R6500

(Includes an assistant & creating your Timeline, Arrival at 10AM, ensuring all suppliers are running on time, placing of name tags, assisting with rehearsal, on the day aisle walk queueing the weddingparty & musician(s), following event Timeline by guiding MC and guests, assisting with confetti toss, remaining on site until main course is served or 10pm (whichever comes first).

Half Coordination .....R4000

(Includes an assistant & creating your Timeline, Arrival 30min before guests arrive, greeting guests, queueing, assisting with rehearsal, on the day aisle walk queueing the weddingparty & musician(s), following event Timeline by guiding guests to different areas, assisting with confetti toss, remaining on site until main course is served or 9pm (whichever comes first).

Extra hand.....R750 per person

We supply a personal runner. Invisible bridesmaid who dries your bouquet handle before you use it, makes sure the venue supplies amenities in the dressing rooms, ensuring phones are charged, helps fetching something your team might need, run with messages, pours your drinks when they are not out on your errands, someone who can call security on your command, and who stays up until you move towards the ceremony area.

Nota coordinatorand will not run the same responsibilities to ensureother suppliersare stickingto the timeline. Duties can be negotiated..

Supplier list ..... R650

We provide a list of our recommended suppliers according to your requirements.



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Ask for a combo price if you  
require more than one  
of our services

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